

BYLAWS OF THE BUCKEYE SOCCER ASSOCIATION

ARTICLE I - NAME AND PURPOSE

Name: The name of this organization shall be the Buckeye Soccer Association, hereinafter referred to as "BSA."

Purpose: The purpose of BSA is to promote and provide recreational and competitive soccer opportunities for youth players in the State of Ohio. BSA shall operate as a non-profit, 501(c)(3) organization, and its mission is to foster teamwork, sportsmanship, and personal growth through the sport of soccer.

ARTICLE II - MEMBERSHIP

Eligibility: The registered members of BSA shall be parents or legal guardians of children who attend Buckeye Schools or reside within the Buckeye School District and who pay the registration fee for BSA. The parent or legal guardian of any youth enrolled as a participant in BSA shall automatically become a registered member of the BSA upon payment of the registration fee for such participant. Applicants who do not meet these criteria will be admitted with approval of the Board.

Rights and Duties: Members have the right to participate in BSA events, vote in BSA elections, and serve on committees. Members are expected to uphold BSA's mission, values, and rules.

Dues and Fees: The Board of Directors shall determine the membership dues, registration fees, and any other fees required for participation in BSA programs.

ARTICLE III - BOARD OF DIRECTORS

Composition: The governing body of BSA shall be the Board of Directors, which shall consist of the following positions:

President

Vice President

Treasurer

Secretary

Boys Travel Director

Girls Travel Director

Recreational (Rec) Director

Registrar

Coaching Director

*All Board members shall serve without compensation.

Duties: The Board of Directors shall oversee the operations, policies, and direction of BSA, including but not limited to:

Ensuring adherence to BSA's mission, values, and bylaws.

Approving budgets, financial reports, and major expenditures.

Setting strategic goals for BSA.

Establishing and enforcing rules and regulations for BSA's soccer programs.

Organizing elections and appointing new board members when vacancies occur.

Term of Office: Each Board member shall serve a term of two (2) years. President, Secretary, Boys Travel Director, Recreational Director, and the Coaching Director will be elected in even number years. Vice President, Treasurer, Girls Travel Director, and Registrar will be elected in odd number years.

Election of Officers: Board members shall be elected by the membership at the annual meeting or via a voting process designated by the Board. Election of officers shall be by ballot at the Annual General Meeting (AGM) of BSA in November. Winners will be determined by the highest number of votes received and will assume their duties on January 1st. Elections shall be conducted in a fair and transparent manner.

Vacancies: In the event a position on the Board becomes vacant during the term, the Board of Directors may appoint a replacement to serve for the remainder of the term. If necessary, a member can hold two board positions but will only be entitled to one vote.

ARTICLE IV - DUTIES OF THE OFFICERS

President: The President shall preside over meetings, represent BSA in public and official matters, and have general supervision of the affairs of BSA. The President shall work closely with other board members to ensure the effective operation of BSA. The President shall assist with operational tasks as needed.

Vice President: The Vice President shall assist the President and, in the absence of the President, assume the President's duties. The Vice President shall also oversee specific tasks and committees as determined by the President and the Board.

Treasurer: The Treasurer shall have charge of the financial affairs of BSA. Duties shall include maintaining financial records, preparing budgets, overseeing funds, and providing regular financial reports to the Board.

Secretary: The Secretary shall be responsible for maintaining minutes of meetings, keeping records of decisions, and ensuring effective communication among the Board and membership. This may include updating the BSA's Facebook and/or website. The Secretary shall also handle correspondence on behalf of BSA.

Boys Travel Director: The Boys Travel director shall oversee the travel soccer program for boys, including working with the Coaching Director to structure tryouts. Duties shall include assigning teams, recruitment of coaches, distributing and collecting equipment from coaches, scheduling games as needed, coordinating uniform distribution, coordinating trophy distribution, and coordinating ref fees with the Treasurer. In the absence of a Registrar the Boys Travel Director shall assist with team registrations.

Girls Travel Director: The Girls Travel director shall oversee the travel soccer program for girls, including working with the Coaching Director to structure tryouts. Duties shall include assigning teams, recruitment of coaches, distributing and collecting equipment from coaches, scheduling games as needed, coordinating uniform distribution, coordinating trophy distribution, and coordinating ref fees with the Treasurer. In the absence of a Registrar the Girls Travel Director shall assist with team registrations.

Recreational Director: The Recreational Director shall oversee the recreational soccer program. Duties shall include assigning teams, recruitment of coaches, distributing and collecting equipment from coaches, scheduling games as needed, coordinating uniform distribution, coordinating trophy distribution, and coordinating ref fees with the Treasurer. In the absence of a Registrar the Girls Travel Director shall assist with team registrations.

Registrar: The Registrar shall be responsible for the registration process of players, coaches, and teams. The Registrar shall maintain accurate records of all participants and ensure compliance with league or state requirements.

Coaching Director: The Coaching Director shall be responsible for the training and development of coaches, ensuring that coaches adhere to BSA's standards and philosophies, and fostering a positive coaching environment. The Coaching Director will work with Travel Directors to structure the tryout process.

ARTICLE V - COMMITTEES

There shall be special committees, as may be necessary or desirable, appointed at any time by the President with the approval of the Board, from among the members of the organization. Committees may include but are not limited to:

*All Committee members shall serve without compensation.

ARTICLE VI - MEETINGS

Annual Meeting: An annual meeting shall be held for the purpose of electing Board members, discussing the status of the organization, and addressing any other business matters. This meeting shall be held in November. Notice of the meeting shall be provided to members at least 14 days in advance. Meeting date may be amended but the same notification is required.

Regular Meetings: The Board of Directors shall meet regularly at least monthly. Notice of such meetings shall be given to Board members at least one week in advance. Remote attendance is permitted if in-person attendance is not possible.

Special Meetings: Special meetings of the Board may be called by the President or upon the request of at least three (3) members of the Board. Notice of special meetings shall be given at least 48 hours in advance.

Quorum: A quorum for the transaction of business at any meeting of the Board shall consist of a majority of the current Board members.

Voting: Each Board member shall have one vote. Decisions of the Board shall be made by a majority vote of those present at a meeting, provided a quorum is present. Ties will be decided by the President. Proxy voting is permitted at any BSA meeting provided that the proxy is submitted to the secretary prior to the meeting. Email votes may be accepted for emergency meetings only.

ARTICLE VII - FINANCES

Fiscal Year: The fiscal year of BSA shall begin on January 1st and end on December 31st of each year. This can be amended at the Treasurers' discretion with the Board's majority approval.

Budget: The Board shall prepare an annual budget that outlines anticipated revenues and expenditures for BSA's operations.

Financial Audits: Financial audits will be performed as required by law or if deemed necessary by the Board.

Non-Discrimination: No funds or assets of BSA shall benefit any individual or private party other than as compensation for services rendered to BSA or as necessary for its operations. The organization shall be operated exclusively for charitable, educational, and recreational purposes.

ARTICLE VIII - AMENDMENTS

Amendment Process: These bylaws may be amended, repealed, or altered, in whole or in part, by a two-thirds majority vote of the Board of Directors. Proposed amendments must be submitted to the Board in writing and reviewed at a meeting prior to the vote.

Notification of Amendments: Any amendments to the bylaws shall be communicated to the membership within 30 days of adoption.

ARTICLE IX - DISSOLUTION

Dissolution: In the event that BSA is dissolved, all assets remaining after the satisfaction of debts and liabilities shall be distributed to an organization or organizations with a similar purpose, as determined by the Board of Directors, and in accordance with the laws of the state of Ohio and federal regulations governing 501(c)(3) organizations.

ARTICLE X - MISCELLANEOUS

Indemnification: The Board of Directors shall indemnify and hold harmless its members, officers, employees, and agents against any liabilities incurred while serving BSA, to the fullest extent permitted by law.

Conflict of Interest: The Board of Directors shall adopt a conflict-of-interest policy that ensures that all Board members act in the best interests of BSA, avoiding any personal or financial conflicts of interest.

Adopted by the Board of Directors of Buckeye Soccer Association on 2/25/25.

Voting Members

- **Chris Taylor (President & Treasurer) – YES**
- **Nick DiEgidio (Vice President) – YES**
- **Elaine Taylor (Secretary) – YES**
- **Dustin King (Boys Travel Director) – YES**
- **Royale Maxworthy (Registrar & Girls Travel Director) – YES**
- **Danielle Kay (Rec Director) – YES *virtual attendance***
- **Peter Byrnes (Coaching Director) – No vote. Not present.**